



# KISPIOX BAND COUNCIL

1336 Kispiox Valley Road, Kispiox, B.C., V0J 1Y4  
Phone: (250) 842 – 5248 or 5249 Fax: (250) 842 5604

## Invitation to submit a bid for the position of Kispiox Band Electoral Officer for the 2021 Election

Requirement for Electoral Officer: Must have completed the ISC Electoral Officers training on conducting an election pursuant to the Section 74 of the Indian Act and Indian Band Election Regulations.

Include a covid safety plan for how the nomination and election day will be done.

Election will be for one (1) Chief Councillor and nine (9) Councillors

The dates for our 2021 Election are as follows:

- Kispiox nomination meeting to be held on Tuesday June 8, 2021 and
- Kispiox election to be held on Tuesday July 20, 2021.

Information:

- As of June 8, 2021 approximately 1304 voters – 447 on reserve and 857 off
- As of July 20, 2021 approximately 1308 voters – 448 on reserve and 860 off
- Approximately 300 Off Reserve Addresses

The successful E.O. should have a toll free number for our members to access and a separate mailing address. Please include in your bid the total cost to complete the 2021 Kispiox Band Election process based on the approximate numbers listed above. The cost should include:

- Electoral and Deputy Electoral Officer
- Mail out for Nomination Notice and Nomination Meeting
- Mail out for Ballots and self-addressed postage pre-paid return envelope
- Voting Day
- Mail out of Election Results
- All other costs associated with the Election

Bid to be submitted by Tuesday April 6, 2021 at 4:00 P.M.

To the attention of:

Sandi Reviakin, Membership/Lands Manager

Mailed to the following address:

Kispiox Band Council, 1336 Kispiox Valley Road, Kispiox, B.C., V0J 1Y4

Or emailed to – sandi.reviakin@kispioxband.com