

Kispiox Band Council

Request for Proposal

Interior Painting: Main Floor and Boardroom, Kispiox Administration Offices

Scope of work:

The proposal will be to supply both materials and labour to paint the main floor of the Kispiox Band Council offices and the Boardroom. This does not include individual offices. The proponent will be responsible to repair any nicks, scratches and dents in preparation for painting, along with cleaning the walls and assess if primer is required.

The Proponent will clearly identify all costs of materials. Also, the proponent will clearly indicate the total number of hours to complete the work and the cost to complete. Also, you will be asked to present and verify your WCB (Worksafe) coverage is up to date in place in order to be considered for this work.

Further, the proponent will clearly identify the qualifications of the person who will oversee the work and the project. Preference will be given to bids whereby the 100% of the labour is from Kispiox Band Members.

The work itself will take place on either a weekend or after hours. The Band offices normal business hours run from 8:00 am to 4:30 pm (M-F)

Bid Criteria:

All bids will be assessed on the following criteria.

Cost of Materials:	20%
Cost of labour:	65%
Qualifications	10%
Schedule	5%

Bid Process:

All bids must be submitted to the attention Band Manager no later than Noon on February 10, 2015. Any bids received after the closing will not be considered.